

All submissions to *African Economic History* (AEH) must adhere to the following guidelines.

1. Submission

Manuscripts are to be submitted via email to the editors as document attachments (no PDFs). Camera ready charts, graphs, and maps are to be submitted as separate files. Please include an abstract, not to exceed 200 words, at the top of the manuscript following the title and the author's name and affiliation. Contributors should also include a short bio, including their name, affiliation, and e-mail. This should appear as the first endnote.

2. Manuscript Preparation

Text should be in Times New Roman font 12. Notes should be in Times New Roman font 10. Submissions should be double-spaced throughout, including text, notes, and block quotes. Use 1 inch margins throughout. U.S. spelling is to be used exclusively. Every page is to be numbered. Manuscripts should contain no extra-long or extra-short paragraphs. Italics should be used in place of underlining.

Lines beginning new paragraphs should be indented using the tab command. Use "indent" for long quotations, justified to the left. There should be no hard returns except at the end of paragraphs.

Manuscript titles should be centered, in bold and capitalized. The author's name and affiliation should appear below the manuscript title, centered and in bold. Contributors should also include their contact information (e-mail) under their affiliation on the first submission. This will be removed by the editors at a later stage if the manuscript is accepted. Sections within the manuscript are to be numbered using Roman numerals, centered, and in bold. Sub-headings are to be in bold, but not centered.

3. Notes on Style

Names of months should be written out in full in the text and notes. Dates should appear as day/month/year (3 September 1911). “Nineteenth century” should be used, rather than “19th century”, and should be hyphenated when used as an adjective; for example, nineteenth-century obstacles. Write “precolonial,” not “pre-colonial”; “%,” not “percent” or “per cent.” Numbers up to ten should be spelled out (two, ten, 27, 106). Do not use academic titles (Dr., Professor).

Double quotation marks should be used throughout, except for single quotes within quotations. All punctuation should fall within the final quotations marks, and no ampersands (&) should appear except in quotations.

There should be one space between sentences, not two.

4. Documentation

Endnotes, not footnotes, must be used. All endnotes should adhere to the Chicago Manual of Style (CMS), 16th ed. To review CMS format for monographs, articles, chapters, web and other sources, please refer to the Chicago-Style Citation Quick Guide, available online at http://www.chicagomanualofstyle.org/tools_citationguide.html

Do not use “op. cit.” or “loc. cit.”. Do not use “p.” or “pp.,” just the page number(s) as shown in the examples below.

The first reference to a source should include all of the pertinent information. The second and subsequent references should be abbreviated.

For example, a **monograph** with one author should appear as:

1. Toyin Falola, *The Political Economy of a pre-colonial African state: Ibadan, 1830–1900* (Ile-Ife, Nigeria: University of Ife Press, 1984), 9.
2. Falola, *The Political Economy*, 53

A **chapter in an edited collection** should appear as:

1. Roy Doron, "Biafra and the AGIP Oil Workers: Ransoming and the Modern Nation State in Perspective," in *Ransoming, Captivity and Piracy in Africa and the Mediterranean*, eds. Jennifer Lofkrantz and Olatunji Ojo (Trenton NJ: Africa World Press, 2016), 209–228.
2. Doron, "Biafra and the AGIP Oil Workers," 221.

An **article in a journal** should appear as:

1. Paul E. Lovejoy and David Richardson, "Trust, Pawnship, and Atlantic History: The Institutional Foundations of the Old Calabar Slave Trade," *American Historical Review* 104:2 (1999): 332–355.
2. Lovejoy and Richardson, "Trust, Pawnship, and Atlantic History," 340.

An **unpublished thesis or dissertation** should appear as:

1. Roquinaldo Ferreira, "Transforming Atlantic Slaving: Trade, Warfare and Territorial Control in Angola, 1650–1800" (PhD diss., University of California at Los Angeles, 2003), 100.
2. Ferreira, "Transforming Atlantic Slaving," 104–106.

An **archival source** should include the name or title of the document, the date, the name of the archive (abbreviated in subsequent references), the title of the collection, and any information useful for identifying the document (including reference codes, file numbers, and page numbers). For example:

1. Secretary of State for the Colonies, Lewis Vernon Harcourt, to Governor Frederick John Jackson, 16 February 1912, The National Archives (hereafter TNA): HM Treasury: T1/11477/22209, 5–8.
2. W.F. Gowers to Lord Lloyd, 8 May 1929, TNA: Colonial Office: CO 536/158/2.

For other sources, including edited and translated work, prefaces, forewords, and introductions, books published electronically, book reviews, websites, and papers presented at meetings or conferences, please see the Chicago-Style Citation Quick Guide, available online at http://www.chicagomanualofstyle.org/tools_citationguide.html